

Cuyamaca College Facilities

Agenda
March 5, 2007
PCR

Old Business

- Construction Update
 - Water turned off to the entire R complex Friday, March 9 to repair water leak at Comm Arts
- Smoking/No Smoking Signage
 - Sal replace signs with new board policy signs
 - John H to work with Dave Francis to make and place around campus directional signs to locate smoking areas
- Swapping out A1 and A6 keys – David Suter
 - Explained
- Spring Events
 - Math Field Day – Saturday, March 10
 - Classified Appreciation Day – Monday, April 2 (need blue tarp)

New Business

- Procurement Cards
 - All receipts must have a written explanation of purchase on it
- Daylight Savings Time – March 11
 - Clocks – Custodian crew will change battery operated clocks on Sunday, March 11
- Worker's Compensation

Open Discussion

- Cuyamaca West Dr had a light pole fall over the weekend. It will be replaced with a temporary pole
- Solar lights will be used around the designated smoking areas
- Work order needed to provide estimate to replace all existing light poles around campus
- Work order needed to install spot light by cardboard baler at warehouse
- David to provide punch list to Sal
- Arleen would like to form a pathway ad hoc committee
- Email Museum about sign?

Activities

Date	Event	Time	Location
03/05	Instructional Council	1 pm	F106
03/05	Grossmont High School	7:30 am	Museum
03/09	ITC	1:30 pm	F106
03/10	Math Filed Day	7 am	Campus
03/12	Ext Cabinet	9 am	Museum
03/12	DEC	12:30 pm	Museum
03/12	DSP&BC	2:30 pm	Museum
03/14	Supervisor Training Series	8:30 am	Museum
03/16	Campus Tour	8:30 am	Campus
03/16	DCEC	1 pm	Museum
03/17	CA friendly plant sale	9 am	Museum
03/20	Governing Board Meeting	6 pm	Museum
03/26	Instructional Council	1 pm	F106
03/29	Grossmont HS Teacher workshop	7:30 am	Museum
03/30	Accreditation Steering Committee	12	F106

Cuyamaca College Facilities

Agenda
January 22, 2007
F106

Old Business

- Construction Update
- Designated Smoking Areas Update
- Office Space for CSEA

New Business

- Science Building Keys

Open Discussion

Activities

Date	Event	Time	Location
2/14	Foundation Meeting	5:30 p.m.	Museum
2/09	Student Services Think Tank Meeting	3 p.m.	Museum

Spring 2007 Events

Date	Event	Time	Location
2/7	College Hour Black History Month	10-11 a.m.	1-stop
3/6	College Hour Women's History Month	6-7 p.m.	1-stop
3/6	Arbor Day Celebration	2:30 p.m.	O.H.
3/10	Math Field Day	8:30-1:30 p.m.	N Building
4/9	College Hour/ Health Fair	1-2 p.m.	Grand Lawn
4/19	Grand Opening Science Tech	10 a.m.	Science Tech
4/19	CCBS/OH Annual Awards Dinner	6-8 a.m.	TBD
4/19-5/17	Student Art Exhibition		LRC
4/28	Cuyamaca College Foundation Dinner Dance	5:30 p.m.	Marriott Mission Valley
5/1	Career Fair	9-noon	Grand Lawn
5/4	EOPS Student Recognition Ceremony	11-1 p.m.	O.H.
5/4	Annual Scholarship Awards Ceremony	5:30 p.m.	1-stop
5/5	Automotive Skills Day	8-noon	ATC
5/10	College Hour/Fall Schedule Debut Mexican Cultural Heritage Celebration	10-1 p.m.	Grand Lawn
5/16	CDC Recognition Ceremony	1 p.m.	CDC Center
5/18	University Transfer Ceremony	5:30-7:30 p.m.	UTC
5/19	Spring Garden Festival	9-3 p.m.	OH, Water Garden & Museum
5/31	Commencement	5:30 p.m.	Athletic Track

Cuyamaca College Facilities

Agenda
February 5th, 2007
F106

Old Business

- Construction Update
- Designated Smoking Areas Update
- Office Space for CSEA

New Business

- Science Building Keys

Open Discussion

Activities

Date	Event	Time	Location
2/14	Foundation Meeting	5:30 p.m.	Museum
2/09	Student Services Think Tank Meeting	3 p.m.	Museum

Spring 2007 Events

Date	Event	Time	Location
2/7	College Hour Black History Month	10-11 a.m.	1-stop
3/6	College Hour Women's History Month	6-7 p.m.	1-stop
3/6	Arbor Day Celebration	2:30 p.m.	O.H.
3/10	Math Field Day	8:30-1:30 p.m.	N Building
4/9	College Hour/ Health Fair	1-2 p.m.	Grand Lawn
4/19	Grand Opening Science Tech	10 a.m.	Science Tech
4/19	CCBS/OH Annual Awards Dinner	6-8 a.m.	TBD
4/19-5/17	Student Art Exhibition		LRC
4/28	Cuyamaca College Foundation Dinner Dance	5:30 p.m.	Marriott Mission Valley
5/1	Career Fair	9-noon	Grand Lawn
5/4	EOPS Student Recognition Ceremony	11-1 p.m.	O.H.
5/4	Annual Scholarship Awards Ceremony	5:30 p.m.	1-stop
5/5	Automotive Skills Day	8-noon	ATC
5/10	College Hour/Fall Schedule Debut Mexican Cultural Heritage Celebration	10-1 p.m.	Grand Lawn
5/16	CDC Recognition Ceremony	1 p.m.	CDC Center
5/18	University Transfer Ceremony	5:30-7:30 p.m.	UTC
5/19	Spring Garden Festival	9-3 p.m.	OH, Water Garden & Museum
5/31	Commencement	5:30 p.m.	Athletic Track

Cuyamaca College Facilities

Agenda
February 22, 2007
PCR

Old Business

- Construction Update
 - Updated
- Smoking/No Smoking Signage
 - Please continue to monitor the designated smoking areas
 - Working with Student Services and the ASCC on signage
- New Building Impact – Maintenance Contracts
 - Arleen will email current spreadsheet, please review and return to her
 - Acid System
 - Compressor and Vacuum Pumps
 - Fume Hoods

New Business

- Swapping out A1 and A6 keys – David Suter
 - David was not present at meeting
- Maintenance Request for H building
 - All request to be sent to Gregg Ferreira for approval
- Refrigerator Snack Bar
 - Work order for maintenance to check refrigerator
- Staff Lot N, O, K Closure
 - Okay to send all-site email

Open Discussion

Please work with each other to come up with specs for carts and give to Arleen
Work order for electrical maintenance to check lighting from parking lot 4 to museum

Activities

Date	Event	Time	Location
2/23	Campus Tour	8:30 am	Campus
2/25	Sprites Dance Rehearsal	noon	Gym
3/02	Accreditation Steering Committee	noon	F106
3/02	Campus Tour	8:30 am	Campus
3/05	Instructional Council	1 pm	F106
3/05	Grossmont Teacher Workshop	8 am	Museum
3/10	Math Field Day	8 am	Campus